



**Union County Vocational-Technical Schools
Safe Return Plan: The Road Forward 2021 - 2022**

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Introduction and Purpose

The Union County Vocational-Technical Schools acknowledges the importance of pre-emptive and comprehensive procedures in both maintaining the safety of our students and staff and maintaining the effectiveness of our instructional program during a pandemic. The district also recognizes the importance of creating thoughtful plans to guide our pandemic response efforts. The UCVTS Road Forward Plan provides a variety of pandemic response information to stakeholders, as per guidance outlined in [The Road Forward: Health and Safety Guidance for the 2021-2022 School Year](#) released by the New Jersey Department of Education (NJDOE) and New Jersey Department of Health (NJDOH). The UCVTS plan outlines district strategies for the 2020-2021 school year in three key subject areas: Maintaining Health and Safety, Ensuring Continuity of Services, and Emergency Virtual or Remote Instruction. The UCVTS Road Forward Plan aligns with the [UCVTS Safe Reopening Plan](#), which was developed as a requirement of applying for funding through the federal American Rescue Plan Act (ARP). Both plans have been developed, will be updated, and maintained utilizing feedback from critical stakeholders through a district pandemic response committee process. Circumstances surrounding COVID-19 continue to change rapidly and, as such, school plans will need to be modified in response to changes in the virus spread and in alignment with current NJDOE and NJDOH guidance. There is a need to continue our work to bring all students safely back to onsite instruction at UCVTS, while being open, flexible and ready for multi-directional transitions.

The following guiding principles were utilized in leading discussion and decision making with regards to the development of all UCVTS pandemic related planning:

- The physical, social, and emotional well-being and safety of the UCVTS community is a primary responsibility to be considered in all aspects of pandemic response. All considerations must be made to prevent the spread of COVID-19 in the UCVTS community.
- We will consider adjustments to all aspects of our operations to provide the best possible learning environment for students.
- We will prioritize Career and Technical Education (CTE) and practical science areas for on-site learning opportunities.
- All plans must provide equitable access to learning opportunities for all students

Decision making and planning is guided by a community of stakeholder volunteers who graciously give of their time, their energy and their resources in helping UCVTS respond to the pandemic. Thank you to all individuals who have served and continue to serve on our various planning committees. Though not ideal circumstances, the work and collaboration we have seen in the planning process will benefit our community long into the future. Your professionalism, work, and commitment to the Union County Vocational-Technical Schools is greatly appreciated.

Part I: Maintaining Health and Safety

Vaccination

The Board recognizes that vaccination is the leading public health prevention strategy to end the COVID-19 pandemic. The District will promote the benefits of receiving the COVID-19 vaccine and provide information to students, staff and families regarding eligibility and availability.

Recognizing that school-aged children may have missed recommended vaccines over the last year due to disruptions associated with COVID-19, the District will send reminders to families about school immunization requirements and will follow-up with families of children who are not in compliance with requirements to ensure compliance.

As per Executive Order No. 253, all UCVTS school personnel, including but not limited to both full- and part-time, including, but not limited to, administrators, teachers, educational support professionals, individuals providing food, custodial, and administrative support services, are required to be fully vaccinated against COVID-19 by October 18, 2021 or be subject to COVID-19 testing at minimum one to two times per week.

Communication with the Local Health Department

The Superintendent will be responsible for directing communication with the Board of Education, New Jersey Department of Education, New Jersey Department of Health, Union County Health Department, local Health Departments, and all other governmental agencies regarding public health school related plans and actions.

Communication protocols have been established, and will be maintained, with Local and State authorities to determine current mitigation levels in the community. As the Union County Vocational-Technical Schools is a County institution (which draws from twenty-one (21) different in-county school districts, as well as a number of out-of-county districts) it will be important for district personnel to communicate with both our County and local department of health officials. Reports of student and staff suspected COVID-19 cases will be communicated through our district nursing staff. District planning and response decision making will be communicated through designated central office personnel to local, County and State authorities.

Universal and Correct Wearing of Masks

As per The Road Forward: Health and Safety Guidance for the 2021-22 School Year, the CDC issued new indoor masking recommendations for individuals in K-12 school settings. That guidance is available here: (www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html).

In alignment with recommendations from the CDC and the American Academy of Pediatrics, on August 6, 2021, Governor Murphy signed Executive Order 251 which requires that all staff, students, and visitors wear a mask, regardless of vaccination status, in the indoor premises of school buildings. This requirement applies to all public, private, and parochial preschool programs and elementary and secondary schools, including charter and renaissance schools. As outlined in the Executive Order, there are limited exceptions to this requirement (see full list below). UCVTS will require wearing of masks as outlined in the guidance.

The following principles apply to the use of masks in schools:

- Information will be provided to staff and students on proper use, removal, and washing of masks. The most effective fabrics for cloth masks are tightly woven such as cotton and cotton blends, breathable, and in two or three fabric layers. Masks with exhalation valves or vents, those that use loosely woven fabrics, and ones that do not fit properly are not recommended.
- Masks should be washed after every day of use and/or before being used again, or if visibly soiled or damp/wet.
- Disposable face masks should be changed daily or when visibly soiled, damp or damaged.
- Students, teachers, and staff will have access to additional disposable or cloth masks in case a back-up mask is needed (e.g. mask is soiled or lost during the day).
- Clear masks that cover the nose and wrap securely around the face may be considered in certain circumstances including for the teaching of students with disabilities, young students learning to read, or English language learners.

Appropriate and consistent use of masks may be challenging for some individuals, however mask use is required for all individuals in indoor school settings with the following exceptions:

- When doing so would inhibit the individual's health, such as when the individual is exposed to extreme heat indoors;
- When the individual has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- When a student's documented medical condition or disability, as reflected in an Individualized Education Program (IEP) or Educational Plan pursuant to Section 504 of the Rehabilitation Act of 1973, precludes use of a face covering. Documentation must be provided by a medical professional;
- When the individual is under two (2) years of age;
- When the individual is engaged in activity that cannot physically be performed while wearing a mask, such as eating or drinking, or playing a musical instrument that would be obstructed by a face covering;
- When the individual is engaged in high-intensity aerobic or anaerobic activity;
- When a student is participating in high-intensity physical activities during a physical education class in a well-ventilated location and able to maintain a physical distance of six feet from all other individuals; or
- When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.

Relevant District Policy and Procedure Documents and Resources:

UCVTS Board Policy 1648.11: The Road Forward COVID-19 - Health and Safety
UCVTS Board Policy & Regulation 8451: Control of Communicable Diseases
UCVTS District [Pandemic Restart and Recovery Plan 2020-2021](#)
District COVID-19 UPDATES Webpage: <https://www.ucvts.tec.nj.us/Page/1014>

Physical Distancing

UCVTS is planning for a full return to in-person instruction (full day, no cohorts) and will adjust planning according to most current New Jersey Department of Education guidance. Students and Staff members will practice social distancing to the greatest extent possible and in accordance with current Center for Disease Control (CDC), New Jersey Department of Health, local health department, and New Jersey Department of Education guidelines. Instructors will develop a room layout plan for and facilitate implementation of spacing of desks/chairs for student seating. The District will make every attempt to maintain 3 feet of physical distance wherever practicable. Building level administrators will clearly communicate expectations and guidelines for seating, will serve as a planning resource, will review plans and offer feedback, and will facilitate implementation of room layout plans. Central Office administrators will communicate expectations for physical distancing based upon current National, State and local guidelines and serve as a facilitator to building administrators. Students will follow one-way traffic flow patterns. Traffic flow will be clearly marked in each building and communicated via District/School created maps. Each building will specify separate entrances and exits, while also limiting traffic flow in hallways to one-way, where possible. So as to mitigate exposure, students will not have access to lockers, nor water fountains, at the start of the school year. Granting such access at a later time will be regularly considered, as consistent with COVID-19 trends and transmission rates throughout the County and State.

All instructional and non-instructional rooms in schools and district facilities must comply with social distancing standards to the maximum extent practicable.

Use of shared objects will be limited when possible or cleaned between use. Classrooms and offices will be cleared of clutter and decorations where appropriate so as to minimize the collection of germs.

Visitors to campus will be limited to only those who have a scheduled appointment or are providing pre-arranged services to the district.

Handwashing Hygiene and Respiratory Etiquette

The Union County Vocational-Technical Schools will promote behaviors that reduce spread. All students and staff should stay home when ill or experiencing symptoms. All students and staff should avoid touching their eyes, wash hands often with soap and water for at least 20 seconds, especially after coughing or sneezing, and avoid individuals who are ill. Signage will be displayed throughout campus which encourages good hygiene behaviors and which clearly mark traffic flow, as well as other procedures. Students and staff are encouraged to bring water bottles to school/work. Hand sanitizers and EPA-registered disinfectant wipes will be made available in classrooms, fitness rooms, faculty lounges, and offices. They will also be available in other areas as requested by the building principal.

The District will prepare and maintain hand sanitizing and/or hand washing stations with alcohol-based hand sanitizers (at least 60% alcohol) and/or soap. Classrooms that have existing handwashing stations will be supplied with soap and water. At a minimum, such stations will be located at entrances and exits of buildings, near lunchrooms and toilets, fitness centers, gymnasium, auditorium, public gathering spaces (such as the Board of Education Meeting Room).

Meals

School meals are critical to student health and well-being, especially for low-income students. The NJDOE considers it a moral imperative to ensure the seamless and continuous feeding of students during all phases of school safe-reopening. UCVTS will continue to provide meals to students through the changing circumstances of COVID-19. Additionally, should the need arise to temporarily transition to a fully remote setting, meals will still be provided.

The UCVTS Bell schedule will be adjusted to allow for adequate passing time between lunch and co-curricular periods. Students will be assigned and expected to attend a designated lunch period. Attendance will be taken and a variety of safety protocols will be in-place to mitigate exposure. Safety protocols include but are not limited to, assigned lunches with attendance for contact tracing, seating which faces one direction, physical distancing to the maximum extent practicable, mask-wearing when students are not eating or drinking.

Prior to the start of the school day, breakfast will be available in the cafeteria to students who receive meal services or who wish to purchase breakfast. Students will be required to follow all social distancing and safety precautions.

All eating areas will be cleaned and disinfected at the conclusion of the breakfast and/or lunch periods.

Transportation

Transportation is coordinated by sending school districts for UCVTS full-time and share-time populations. UCVTS will work with sending district administrators and transportation staff to coordinate pick-up and drop-off times which meet adjusted times for onsite instruction according to UCVTS bell schedule. UCVTS will collect information and recommend procedures, where appropriate, which are in alignment with UCVTS safety procedures, including health screening and cleaning/disinfectant procedures. All students will be required to wear facial coverings on the bus at all times.

The details of transportation practices will vary by town, and requires coordination with each district individually.

Parents/families choosing to transport their children to school at UCVTS will be required to follow established pick-up and drop-off procedures and must do so in designated areas.

Students will proceed to designated check-in areas following marked traffic flow.

Cleaning and Maintaining Health Facilities, Including Improving Ventilation

Custodians will walk through facilities as assigned to assess cleanliness and supplies and address any observed or reported issues. A checklist of specific areas, materials, supplies, etc. will be utilized for efficiency, consistency, and supply reordering including but not limited to bathroom supplies, classroom sanitization supplies. etc.

At least once every week day twenty-four (24) hour period rooms will be disinfected using the electrostatic apparatus which will lay a fine mist on all hard surfaces that will evaporate and air dry. The disinfectant neutralizes all bacteria in the room and will include spraying keyboards, misc, devices or other equipment in the room/space.

Bathrooms will be cleaned and disinfected frequently and as needed and utilizing protocols outlined by the Environmental Protection Agency (EPA). Supplies will be replenished where needed.

All touch points will be sanitized/disinfected at least once every twenty-four (24) hours.

The nurses office and the designated isolation room, as well as other locations designated based upon potential exposure risks, will have a Odorox Slimline Hydroxyl Air Processor, which is designed to decontaminate up to a 1,000 sq ft. of space. The unit meets or exceeds EPA-OSHA standard & guidelines and is FDA approved.

All building rooms will be cleaned and disinfected each evening with recommended CDC, EPA COVID-19 registered products, including Envirox Critical Care (24 hour). Envirox Critical Care (24

hour) cleaning products are approved to kill bacteria and viruses, including the human coronavirus, and offers residual protection from certain types of bacteria. As part of the evening cleaning Bru-tab will be applied using an electrostatic apparatus which will disinfect any and all hard surfaces. These two products will work in conjunction with each other during the cleaning and disinfecting process.

All manufacturer's instructions will be followed for all cleaning and disinfection products (e.g. concentration, application method, and contact time, etc.).

All UCVTS facility ventilation systems circulate fresh air into the buildings according to specified requirements. All filters for A/C units are maintained according to manufacturer recommendations. The District has contracted with Honeywell Corporation for mechanical, temperature, automation, and energy monitoring services. A Honeywell professional is onsite all day, every day (Monday-Friday), and works directly with our District Maintenance Engineer to monitor our HVAC systems.

Each building a part of the Union County Vocational-Technical Schools have operational HVAC systems. HVAC systems have computerized software which provides real-time updates of air-flow, heating, cooling and room temperature data in nearly each classroom/office space. Daily check-ins of the HVAC systems will occur at least one (1) time per week day. Daily check-ins include monitoring air-flow to each classroom.

The current air-flow systems on campus are designed to provide at least 30% fresh air (outside air) through the air handler. It has been recommended by those responsible for monitoring and maintaining the HVAC systems, that windows and doors remain closed to allow the air handlers to operate as designed.

An HVAC audit is currently in progress on our main campus to investigate efficiency and infrastructure of each of the systems which operate in the various buildings located on the main campus. The District is investigating additional alternative air purification systems which may be used in specific locations, as needed.

Screening, Exclusion, and Response to Symptomatic Students and Staff Members

Screening procedures will include the following:

- Staff must visually check students for symptoms upon arrival (which may include temperature checks) and/or confirm with families that students are free of COVID-19 symptoms.
- Health checks will be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.
- Results will be documented when signs/symptoms of COVID-19 are observed following FERPA/HIPAA guidelines.
- Any screening policy/protocol will take into account students with disabilities and accommodations that may be needed in the screening process for those students.
- Daily health questionnaires may be utilized, as necessary, based upon recommendation of State and local Department of Health agencies and the Department of Education.

Procedures for symptomatic staff and students:

Students: Students who feel ill will report to the nurses' office for triage. Students experiencing symptoms associated with COVID-19 will be isolated in a safe and respectful manner. Parents will be contacted and expected to pick up their child immediately. COVID-19 related symptoms will be documented in accordance with FERPA/HIPAA requirements. Parents should contact their child's primary care physician. The building principal will be notified accordingly. A separate isolation room will be utilized for those who are experiencing COVID-19 symptoms.

Staff: Staff members should notify the school nurse if they are feeling ill and report any COVID related symptoms. The staff member should also notify their building administrator. The staff member will be released to go home if they feel well enough to drive. If the staff member does not feel well enough to drive, the staff member should report to the nurse's office and make arrangements for a family member or friend for pick-up. Staff members should contact their primary care physician. A separate isolation room will be utilized for those who are experiencing COVID-19 symptoms.

Additionally, any student or staff member with a temperature which reads greater than 100.4 degrees or who is experiencing symptoms should stay home.

UCVTS officials will follow current Communicable Disease Service guidance for illness reporting.

If the school district becomes aware that an individual who has spent time in a district facility tests positive for COVID-19, school officials will notify local health officials and communicate with community members, as per local department of health guidance. District officials will work with Department of Health representatives to make decisions regarding facility usage and cleaning.

Quarantine and exclusion decisions will be made in alignment with NJDOE and NJDOH current guidelines and in consultation with the local Department of Health agency.

School nurses will follow best practice procedures for screening and possible exposure as outlined by local, State, and National School Nurse and Department of Health organizations.

Contact Tracing

The District will follow current recommendations from the CDC, State and local Department of Health agencies as to who is considered a close contact (currently, anyone who was within six feet of you for more than 15 minutes). Contacts are provided with education, information and support to understand their risk, what they should do to separate themselves from others who are not exposed, how they should monitor themselves for illness, and the possibility that they could spread the infection to others even if they themselves do not feel ill.

UCVTS nursing staff and/or administrators will work with local and county health officials in the event that we are notified of a student or staff member who has tested positive. District nursing staff and School Safety Specialist will attend trainings in an effort to remain current with guidelines and recommendations.

UCVTS will follow guidelines outlined as per the New Jersey Department of Health:

https://www.state.nj.us/health/cd/documents/topics/NCOV/RecommendationsForLocalHealthDepts_K12Schools.pdf

When Someone Tests Positive for COVID-19:

- The District will communicate expectations that parents and staff notify school authorities if they test positive for COVID-19.
- The District will notify the LHD and provide the following information, where available; (contact information for the person(s) who tested positive for COVID-19; date COVID-19 positive individual developed symptoms (if applicable), tested positive for COVID-19 (if known), and was last in the building; types of interactions (close contacts, length of contact) the person may have had with other persons in the building or in other locations; names, addresses, and telephone numbers for ill person's close contacts in the school; any other information to assist with the determination of next steps.)

Seating charts and attendance lists will be maintained for ease of contact tracing, where practicable.

Testing: UCVTS personnel will work with local health departments to identify rapid viral testing options in the community for the testing of symptomatic individuals.

Information regarding COVID-19 testing:

New Jersey COVID-19 Information Hub - Testing: <https://covid19.nj.gov/pages/testing>

Union County Testing: <https://ucnj.org/>

Testing

UCVTS personnel will work with local health departments to identify rapid viral testing options in the community for the testing of symptomatic individuals and may consider working with State agencies to provide preventative testing of students and staff members on campus.

Information regarding COVID-19 testing:

- New Jersey COVID-19 Information Hub - Testing: <https://covid19.nj.gov/pages/testing>
- Union County Testing: <https://ucnj.org/>

Additionally, any student or staff member with a temperature which reads greater than 100.4 degrees or who is experiencing symptoms should stay home.

UCVTS officials will follow current Communicable Disease Service guidance for illness reporting.

If the school district becomes aware that an individual who has spent time in a district facility tests positive for COVID-19, school officials will notify local health officials and communicate with community members, as per local department of health guidance. District officials will work with Department of Health representatives to make decisions regarding facility usage and cleaning.

School nurses will follow best practice procedures for screening and testing for possible exposure as outlined by local, State, and National school nurse and Department of Health organizations.

Student and Staff Member Travel

UCVTS is following New Jersey State guidelines for travel. At this time there are no recommended travel restrictions. However New Jersey does make recommendations for testing and quarantine for unvaccinated individuals who do travel. UCVTS recommends that families follow the New Jersey guidance for testing and quarantine if traveling. If a child or staff member is unvaccinated and has traveled within the last 7 days, they are required to follow specific recommendations outlined in the travel guidance. If a child or staff member has traveled internationally within 14 days of attending school or a school sponsored event, the community member is required to contact the school nurse. School nurses can be reached at (90)-889-8288 ext. 405 or jsherer@ucvts.org or cparham-foster@ucvts.org.

Appropriate Accommodations for Children with Disabilities with Respect to the Health and Safety Policies

District staff, including nurses and special services personnel, will identify students who have disabilities and who may be impacted by safety practices outlined by the District and in accordance with applicable laws, Board of Education policies and Department of Education guidance. Staff members will proactively reach out to families to create health plans which ensure a collaboratively planned, safe return to school. The District may ask families to consult with a child's physician/health care professional and/or seek necessary permissions to be in contact with a child's health care professional directly.

Part II: Ensuring Continuity of Services

Continuity of services, including but not limited to services to address student academic needs and staff social, emotional, mental health, and other needs, which may include student health and food services

UCVTS is committed to the academic, social, emotional, mental health and other needs of our community. A primary focus of our efforts will be to provide students and staff with necessary supports to prepare for 2021-2022 and beyond. A series of universal and targeted supports for students and staff will be implemented to ensure continuity of services.

A Multi-Tiered System of Supports will be the organizing structure to deliver all students with appropriate academic, behavioral, and social-emotional interventions at the universal, group, and individual levels.

Academic supports include: differentiated instruction for all students to account for changes in student learning due to the pandemic expanded availability of teacher office hours for 1:1 assistance, and small-group and 1:1 instruction to students identified in need of extra support.

Social/Emotional and mental health supports include: scheduled meetings with district school counselors, expanded the time allotted during our school day for student co-curricular support, partnering with a clinical support agency to deliver necessary social and mental health supports for students and their families, additional opportunities to promote student and staff wellness,

Virtual Instruction for Students in Quarantine

Students who are notified that they are required to quarantine by UCVTS will be eligible for quarantine instruction. Students will receive a combination of asynchronous and synchronous supports.

Students receiving quarantine instruction are encouraged to keep up with the work remotely on their same schedule should individual circumstances allow.

Synchronous Audio

- a. Students will have access to live audio through a Zoom link. If students are able to participate, they will sign into the zoom class at the start of their regularly scheduled class period.
- b. Teachers will not be communicating with students participating remotely during class, but will be available to answer any questions through email or google classroom.

Asynchronous Instruction

- c. All materials presented to students will be posted on Google Classroom. This will allow students to follow along with the live audio provided through Zoom and have access to the same materials that all students receive.
- d. All assignments will be included on Google Classroom with due dates.

Afterschool Office Hours

- e. Students will have access to instructional staff, pending staff availability, to ask questions and receive live support in the Math, Science, English/Language Arts, World Language (Spanish), Social Studies, and Health content areas.
- f. Zoom links and a schedule to access will be provided to students receiving quarantine instruction.

Part III: Emergency Virtual or Remote Instruction

Introduction

A New Jersey Department of Education [Broadcast Memo](#), dated August 18, 2021 requires New Jersey public school districts to “provide for the continuity of instruction in the event of a public-health related district closure” and that school districts “can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. I” It further clarifies that “in order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education. This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.” In the event that UCVTS must transition to a emergency virtual or remote instruction environment, in accordance with the requirements as outlined by the New Jersey Department of Education, UCVTS will ensure all students have access to the technology needed to successfully participate in the educational environment, have access to lunch and breakfast programs, and will ensure that the instructional program meets the minimum four (4) hour daily requirement.

Access to Digital Devices

In the event that UCVTS is mandated to temporarily enter into an emergency virtual or remote instruction environment, UCVTS will ensure that all students have access to Chromebooks and internet connectivity. Every full-time career academy and alternative high school student is issued a Chromebook. UCVTS will assist and partner with our sending districts to provide shared-time students with devices and connectivity where the sending district is unable to do so. UCVTS will provide software or hardware capabilities in which students will need to have access in order to successfully complete the Career and Technical Education Program. Adult students will be assigned devices as needed.

Families will be surveyed regarding access to home internet connectivity. Students who do not have regular access to WiFi internet will be formally identified through this process. Arrangements for internet connectivity for those who do not have access will be made.

In preparation for possible mandated remote learning for district students and faculty, the technology department has set up the following guidelines for technology related instruction and support.

- a. The primary source for structured remote learning will be done with Google Classroom. This will encompass attendance, lesson assignments, assessments and communication. GoGuardian will be utilized by faculty in monitoring students during their assigned class times. All full-time students have district assigned Chromebooks or in the case of the School of Design, laptops. All district faculty are also provided a

- district issued laptop. These devices are to be used in the remote learning environment.
- b. A centralized location on campus will be established where students and staff who need to replace their devices can drop off and pick up devices without having to come into contact with anyone.
 - c. Issues with Chromebooks should be reported by the technology department via electronic Helpdesk form.
 - d. Please note that any network issues that occur in the home of the student or instructor, will be the responsibility of that party. The UCVTS technology department will not be providing any assistance on personal networks. If there is a larger network issue, located on the district campus, the technology department will address the matter accordingly.
 - e. These guidelines are established for UCVTS students and faculty during an event which necessitates a remote learning environment. As needed, modifications will be made and notification of those modifications will be sent to all parties.

School Breakfast and Lunch Programs/Virtual Instruction

Students who qualify for free and reduced meals will be surveyed regarding access to pick up from the main campus of the Union County Vocational-Technical Schools. “Grab and go” meals will be packaged by our food service provider and will be provided to students who are able to collect them from a designated area on campus. Depending on staffing availability, arrangements may be made for meals to be delivered to students who are not able to collect from the district. Unfortunately, our food service provider will not be able to guarantee that meals will be “nut free.” However, meals will vary each day. “Grab and go” meals will be available from 8:30 a.m. and 10:00 a.m. (breakfast) and from 11:30 a.m. to 1:00 p.m. (lunch). Meals which require delivery will be delivered during the same hours. Deliveries will be made in a “drop and go” fashion in a marked (logo) district vehicle.

Virtual Instruction Program and Day

In the event of a return to full remote learning, the Union County Vocational-Technical Schools will implement the following schedule on Monday thru Friday. In the event of an extended period of emergency virtual or remote learning setting, UCVTS may incorporate an alternative Asynchronous Wednesday enrichment schedule.

Full Remote Learning Schedule (M-T-W-Th-F)		
Period	Time	Student Responsibilities
Pre-Block	8:00am - 9:25am	<ul style="list-style-type: none"> ● Prepare for the day. ● Send teachers questions about learning tasks. ● Study and complete assigned work.
1/2	9:30am - 10:30am	<ul style="list-style-type: none"> ● Log into Google Classroom ● Complete class tasks. ● Submit tasks before end of period. ● Check for homework/projects. ● Get up and stretch in 5 minutes between class.
3/4	10:40am - 11:40am	<ul style="list-style-type: none"> ● Log into Google Classroom ● Complete class tasks. ● Submit tasks before end of period. ● Check for homework/projects.
Lunch	11:40am - 12:15pm	
7/8	12:20pm - 1:20pm	<ul style="list-style-type: none"> ● Log into Google Classroom ● Complete class tasks. ● Submit tasks before end of period. ● Check for homework/projects. ● Get up and stretch in 5 minutes between class.
9/10	1:30pm - 2:30pm	<ul style="list-style-type: none"> ● Log into Google Classroom ● Complete class tasks. ● Submit tasks before end of period. ● Check for homework/projects.